Queen Mary
**University of London**

The Twenty-fourth Meeting of E-Learning Steering Group

Thursday 31st October 2019, 11:00 – 12:30

Venue: Queens: W206

## AGENDA (draft)

### Part 1: Preliminary Items

1. Apologies
2. Welcome new and thank outgoing members
3. To CONFIRM minutes and DISCUSS matters arising from the previous meeting (ESG_2401)
4. To REVIEW the Group's Membership and Terms of Reference (ESG_2402)

### Part 2: Faculty Updates

5. To RECEIVE updates from E-Learning User Groups (ESG_2403A, ESG_2403B, ESG_2403C)
6. To RECEIVE an oral update from the Students' Union

### Part 3: E-Learning Unit

7. To RECEIVE an update from the E-Learning Unit (ESG_2404)
8. To RECEIVE the E-Learning Priorities for 2019-20 (ESG_2405)
9. To DISCUSS how User Groups are working
10. To DISCUSS Academic Engagement with E-Learning

### Part 4: Other Business

11. Any Other Business
12. Date of next meeting – 6th February 2020, Queens: W206